



NACUBO Annual Meeting Pre-Conference
July 20-21, 2018
Hyatt Long Beach – Long Beach, California

Schedule as of 5/25/18Subject to change***

The New Business Officers Program is designed to provide resources, information and guidance to those new to the Chief Business Officer role within a higher education setting. **Attendance at the New Business Officers Program is limited to chief business and financial officers who report directly to the president and who have been in their current positions for less than three years.**

Thursday, July 19

3:00 – 6:00 p.m.

Optional Session for CBOs New to Higher Education:

What Is This Thing Called Higher Education?

Chief business officers new to higher education face unique challenges. Take this opportunity to gain a greater understanding of higher education lingo, culture, and unique concepts such as tenure and shared governance.

6:00 – 6:30 p.m.

Networking Reception

6:30 p.m.

Dinner on your own

Friday, July 20

7:30 a.m.

Continental Breakfast and Registration

8:30 a.m.

Welcome, Overview, and Introductions

9:15 a.m.

Break

9:30 a.m.

CBO to CBO: Tales from the Trenches

Seasoned business officers will share what was missing from their “toolkits” and how they dealt with the unexpected. Participants will break into groups to discuss their major challenges or surprises on the job thus far.

Noon

Lunch with NACUBO Board of Directors and NACUBO Fellows

1:30 p.m.

Risk Management and the CBO

Experts in the field of risk management will help participants understand the increasing responsibilities chief business officers face in anticipating, dealing with, and mitigating all aspects of risk on campus.

3:00 p.m.

Break

- 3:15 p.m. **Collaboration and Conflict: The CBO and the Cabinet**
CBOs must have strong relationships with, and an understanding of, the challenges faced by colleagues on the president's cabinet. Hear from other members of the cabinet what they need from CBOs.
- 4:30 p.m. Class Photo
- Dinner on Your Own
- Saturday, July 21**
- 8:00 a.m. Continental Breakfast
- 8:30 a.m. **Creating a Roadmap for Your Success**
Howard Teibel, President, Teibel Education Consulting
- As emerging leaders, we are challenged by the question of where to focus our time and energy that makes a difference for others. Orchestrating the work of our teams demands a cultivation of mood that opens possibilities for us and those around us. During this interactive session, we will engage in conversation about creating a culture of high-velocity decision-making to serve stakeholders, leading and managing others through accelerating change and how to encourage others to take risks that benefit those they are serving.
- 10:00 a.m. Break
- 10:15 a.m. **Synthesizing Information**
- Utilizing recent articles from *Business Officer* magazine, this interactive session will explore challenges related to the new business officer. Discussions will be facilitated by experienced CBOs and other experts.
- 11:45 a.m. Break
- Noon **Lunch with Future Business Officers Program Participants and NACUBO Fellows**
- 1:30 p.m. **Advancing the Institution: The President, the Board, and the CBO**
CBOs have a unique relationship with their presidents and boards. Explore how to make these relationships more effective and mutually supportive.
- 3:00 p.m. Break
- 3:15 pm **Life after NBO: Alumni Panel**
What happens when you return to your campus? Alumni from recent years will share how they put what they learned at NBO to use on their campuses.
- 4:15 p.m. **Wrap Up and Conclusion**
Marta Perez Drake, Senior Vice President, Education, Development, and Membership
- 4:30 p.m. Program Adjourns